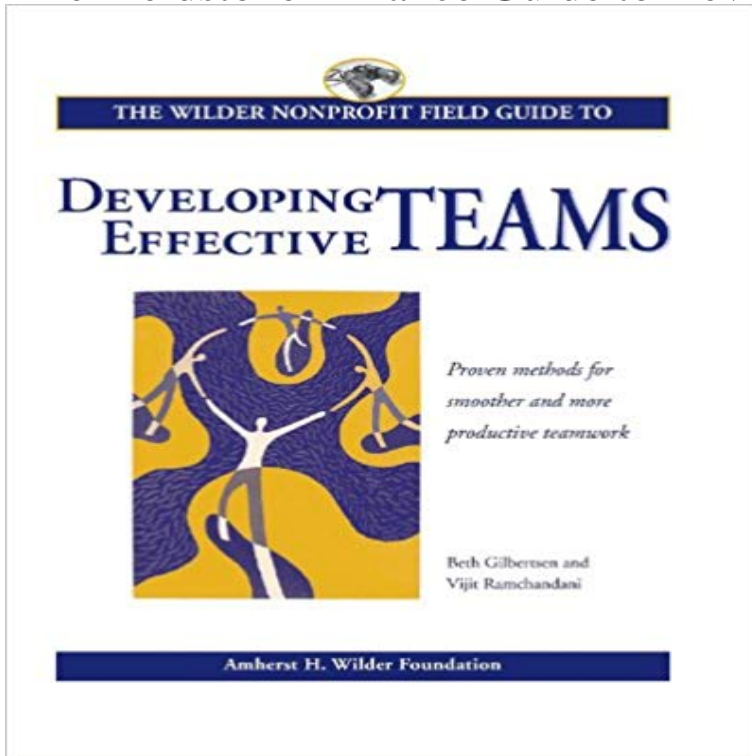


The Fieldstone Alliance Guide to Developing Effective Teams



Proven methods for smoother and more productive teamwork Teamwork is rarely simple, easy, or natural. Its not enough to announce were a team and expect results. The Fieldstone Nonprofit Guide to Developing Effective Teams is a collection of the best tried-and-true team-building methods. All types of nonprofits, community groups, volunteers, and board members can benefit from the tips and processes in this guide. Plus, no matter what role you play on the team, you can use this guide and help bolster your teams success. Tools for team start-up To help your team get going, this guide gives you seven tools and techniques for: 1) Writing a team mission statement; 2) Setting team goals; 3) Conducting effective team meetings; 4) Creating ground rules; 5) Decision making in teams; 6) Creating team project plans; and 7) Developing team spirit. Tools for team maintenance Even the best teams struggle with challenges. This guide will help you deal with predictable problems and improve teamwork at any stage of your teams development. Youll find specific guidance for improving team meetings, evaluating overall team effectiveness, resolving conflict within a team, managing conflict between two teams, clarifying roles and responsibilities, dealing with performance problems, and communicating between meetings. With a few tools and a little guidance, most groups of people who want to become a team can do it. Developing Effective Teams is just the help you need!

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